

No. DOD 026 /2564

March 1, 2021

**Subject** Notification of Convening the 2021 Annual General Meeting and Dividend Omission Payment

**To** Director and Manager of The Stock Exchange of Thailand

DOD Biotech Public Company Limited (the “Company”) would like to notify you of the resolutions of the Board of Directors Meeting No. 2/2021 on February 25,2021 at 15.00 hrs. with respect to convening of the Company’s 2021 Annual General Meeting and announcement of dividend omission as follows:

1. The Company will hold the 2021 Annual General Meeting of Shareholder (The 2021 AGM) on Thursday April 29,2021 at 14.00hrs. The meeting will be held at The Park Village Rama 2, 1/1-1/3 Soi Rama 2 Soi 56, Sameadam, Bangkhuntien, Bangkok, 10150.
2. The Company has fixed Thursday March 18, 2021 as the date to determine names of the shareholder have right to attend the Company’s 2021 Annual General Meeting (Record Date)
3. The agenda items to be proposed to the Company’s 2021 Annual General Meeting for consideration are as follows:

**Agenda Item 1** To acknowledge the directors’ report on the Company’s performance for the year 2020

**The Board’s Opinion:** The Board of Directors agrees to propose to the Annual General Meeting to acknowledge the directors’ report on the Company’s performance and significant changes for the year 2020.

**Agenda Item 2** To consider approving the Company’s audited the financial statements for the year ended December 31, 2020.

**The Board’s Opinion:** The Board of Directors deems it appropriate to propose to the 2020 Annual General Meeting to consider approving the Company’s audited financial statements for the year ended December 31, 2020.

**Agenda Item 3**

Consider and acknowledge the omission of dividend payments for the year 2020

**The Board's Opinion:** The Board of Directors deemed it appropriate to appropriate to propose to the Annual General Meeting of Shareholders. Consider acknowledge the omission of dividend payments for the year 2020.

**Agenda Item 4**

Consider and approve the allocation legal reserves and baht and the share premium to compensate for the accumulated loss of the company.

**The Board's Opinion:** The Board of Directors deemed it appropriate to propose to the Annual General Meeting of Shareholders. To consider and approve the allocation of legal reserve of 29.61 million baht and the share premium of 67.25 million baht, in total of 96.87 million baht to compensate for the accumulated loss of the company.

**Agenda Item 5**

Consider and approve the appointment of the directors those retired by rotation to re-elect the aforementioned to be the Company's director for another term.

**The Board's Opinion:** At the Company's 2021 Annual General Meeting, three (3) directors will be retired by rotation from their office, consisting of:

1. Mr. Dusit Chongsutthanamane
2. Mrs. Apaporn Kosolkol
3. Ms. Suwarin Konthong

The Board of Directors, excluding directors with conflict of interest in the agenda, has deliberately considered and was of the view that the directors, who will be retired by rotation as mentioned above, meet all requirements stipulated in PLCA, relevant regulations of the Capital Market Supervisory Board and the Company's policy on the nomination of directors. It is thus deemed appropriate to propose to the 2021 Annual

General Meeting to consider and re-elect the aforementioned three (3) persons to be the Company's director for another term.

**Agenda Item 6**

To approve the fixing of the director's remuneration for the year 2021

**The Board's Opinion:** The Board of Directors deemed it appropriate to propose to the 2021 Annual General Meeting to consider and approve the fixing of the remuneration of the Board of Directors and the subcommittees for the year 2021 in the amount of not exceeding of 5.0 million baht.

**Agenda Item 7**

To approve the appointment of the auditors and fixing the audit fee for the year 2021

**The Board's Opinion:** The Board of Directors, in agreement with the Audit Committee, deems it appropriate to propose to the 2021 Annual General Meeting to consider and approve the appointment of the auditors from EY Company Limited ("EY") as the auditors of the Company for the year 2021 in the amount of not exceeding of 2.5 million baht, the auditors' name is as follows:

1. Mrs. Phoonnard Phaocharean Certified Public Accountant no. 5238
2. Ms. Wichuta Chariyathanakorn Certified Public Accountant no. 3583
3. Ms. Manee Rattanabannakit Certified Public Accountant no. 5313

**Agenda Item 8**

Consider and approve the amendment to the Company's Objectives.

**The Board's Opinion:** The Board of Directors deemed it appropriate to appropriate to propose to the Annual General Meeting of Shareholders. Consider and approve the amendment to the Company's Objectives.

**Agenda Item 9**

Consider and approve the amendment to the Company's Memorandum of Association No. 3, To comply with Company's Objectives.

**The Board's Opinion:** The Board of Directors deemed it appropriate to appropriate to propose to the Annual General Meeting of Shareholders. Consider and approve

**Agenda Item 10**

Other businesses (if any).



บริษัท ดีโอดี ไบโอเทค จำกัด(มหาชน)

เลขที่ 111 หมู่ที่ 2 ตำบลท่าจีน อำเภอเมืองสมุทรสาคร จังหวัดสมุทรสาคร 74000

111 Moo 2 TambonThachin, Amphurmuangsamutsakhon, Samutsakhon 74000

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In addition, the Company will also disclose further details with respect to the proposed agenda items, the meeting attendance procedures and other information for the upcoming 2021 Annual General Meeting to the shareholders in the letter of invitation to such meeting to be disseminated to the shareholders as well as on the Company's website [www.dodbiotech.com](http://www.dodbiotech.com)

Please be informed accordingly.

Yours Sincerely,

DOD Biotech Public Company Limited

(Miss Suvarin Konthong)

Director